**Jason Russ** Sarasota, Florida ▪ 941.330.5477

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**PROJECT/PROGRAM MANAGER**

**Relationship Management.** Effectively forge and strengthen relationships with key clients and members of the community through frequent, transparent lines of communication. Actively serve on leadership councils, boards, and other community organizations.

**Project/Program Management.** Secure resources, organize deliverable timelines, and ensure the on-time delivery of new projects.

**Consulting & Leadership.** Act as a trusted subject matter expert and Consultant, providing guidance, leadership, and oversight to client projects, programs, and new initiatives.

**CORE COMPETENCIES**

* Portfolio Management
* Project & Program Management
* Auditing
* Data Analysis & Reporting
* Strategic Partnerships
* Community Financial Education
* Consulting

**PROFESSIONAL EXPERIENCE**

**BETTER.COM – REMOTE Jan 2021 – Mar 2022**

**COORDINATION PROJECT MANAGER**

* Strategically led a team of Loan Processors, ensuring compliance with company standards and state/federal regulations.
* Led the region in all companywide performance categories for three consecutive months.
* Collaborated with enablement teams in the development of learning materials and facilitation of training/mentorship programs.
* Recognized as part of the Top 10% of Coordination Managers with an average IR2F of 85% and pass rate of 93%.
* Maximized processing communication and efficiency by coordinating efforts with sales, underwriting, and coordination teams.

**WELLS FARGO – REMOTE Jun 2012 – December 2020**

**LEARNING & DEVELOPMENT CONSULTANT (DEC 2019 – Nov 2020)**

* Formulated a training strategy that identified, assessed, and determined training and developmental needs.
* Delivered coaching support for Managers and team members based on pre-determined goals/objectives.
* Coordinated training facilitation for multiple businesses and enterprise wide projects on both in-house and virtual platforms.

**PROGRAM MANAGER “WELLS FARGO AT WORK” (JAN 2016 – NOV 2019)**

* Effectively managed and expanded a portfolio of 300+ WFAW companies that promoted onsite activities.
* Liaised and partnered with Regional Bank Presidents and District Managers in support of 50 branches’ operations.
* Thoroughly analyzed market trends and performance. Recommended actions that boosted performance across the board.
* Constructed and facilitated a training program that increased team member engagement and participation by 60%.

**REGONIAL BANKING BRANCH MANAGER II (JUN 2012 – JAN 2016)**

* Built and led a team of 20, fostering a positive environment of learning and encouragement that led to high retention rates.
* Designed and executed a process that boosted partner referrals for year-over-year of consistent business/client growth.

**WHITNEY NATIONAL BANK – Bradenton, FL May 2007 – Oct 2011**

**BRANCH MANAGER P&BB II**

* Achieved year-over-year significant deposit growth after strengthening relationships with internal business partners. Earned the Golden Clock Award for Sales Excellence in 2009 and 2010.

**EDUCATION**

**Certified SCRUM Master Tech Project Management Certificate 2022-**University of Miami-Miami, FL

**Bachelor of Arts – ISS/Psychology,** University of South Florida – Tampa, Florida

**Associate of Arts – Psychology,** State College of Florida – Bradenton, Florida

**TECHNICAL COMPETENCES**

Microsoft Office, Virtual Training, Skype, Zoom, Google Sheets, Google Docs & Slides, Workday, Jira, Agile, SCRUM, Sales Force, Asana

**COMMUNITY ENGAGEMENT**

United Way Coalition for the Advancement of Financial Education/Committee

Family Partnership Center/Board Member

Wells Fargo Team Member Network/Diversity Chair